

# FOREST LAWN CEMETERY GROUP TOUR REQUEST FORM

**Instructions:** This form is in Rich Text Format (RTF), so it will load into any word processing program. Fill out the form on your computer. When you're done, save it with a new name by hitting "Save As" and then rename the file with your organization's name in the new filename. Also in "Save As," select either Word format (.doc) or RTF. When you've saved and renamed the file, kindly email it to: **Diane Durant, [tours@forest-lawn.com](mailto:tours@forest-lawn.com)**. Or, if you prefer, you can print out and **fax** to her attention at: **716-881-6482**. **Last, you can mail the form to her at: Forest Lawn Group, 1411 Delaware Ave, Buffalo, NY 14209**

Organization Name	
Contact Name:	
Telephone Numbers <i>Please provide a cell number in case we need to reach you the day of your tour</i>	Office  Cell Phone
Address(Street, City, State,Zip):	
Tour Date (incl. day of week):	
Arrival Time:	
Departure Time:	
Length of Tour:	
**Walking Tour? Yes or no	
Number of guests expected	
Number of Adults:	
Particular Sites to be Visited:	
Initial if you've read & agree to FL Liability Policy.	

\*\*Please note: No 56-passenger or large motor coaches are allowed to travel through the cemetery. Please check with our tour staff to discuss motor coach restrictions and if your vehicle can enter the grounds. Some provisions are available for large coaches.

**Forest Lawn Office Use Only!!! Please do not fill this next section out!**

Tour Date:	
Group Name:	
Number of Participants:	
Date Received:	
Log Book? (y/n)	
Ins. Cert. Received?	