



Forest Lawn Heritage Foundation
 1411 Delaware Avenue, Buffalo, NY 14209
 Phone (716) 885-1600 Fax (716) 881-6482
www.forest-lawn.com

VOLUNTEER APPLICATION

THANK YOU FOR APPLYING TO SERVE AS A VOLUNTEER AT FOREST LAWN!

Forest Lawn truly appreciates your interest and willingness to assist us in fulfilling our mission to **sustain the beauty, tell the stories and assure the future.**

Kindly provide the information below and return this application with resume and references attached to the attention of Ginny Wallace, Director of Community Engagement, Forest Lawn, 1411 Delaware Avenue, Buffalo, New York 14209 or gwallace@forest-lawn.com. If your application is accepted, you will be matched with specific volunteer opportunities as determined by Forest Lawn's current needs, and the talents, interests, and experience you have listed. Please note that while applications are accepted routinely, that does not necessarily mean volunteer positions are currently available. You will be contacted for a volunteer interview at which time current volunteer opportunities will be discussed. Again, thank you so much for your interest in Forest Lawn. Please contact us with any questions.

PERSONAL INFORMATION:

Name _____

Street _____

City _____ State _____ Zip _____

Phone _____ (Home/Work/Cell)

Email Address _____ Are you 18 years of age or older? Yes No Please

note that email will be used as the primary method of communication.

EMERGENCY CONTACT INFORMATION:

Name _____ Relationship _____ Phone _____

In which volunteer activities are you interested in participating? Please check all that apply.

- | | |
|--|---|
| <input type="checkbox"/> Docent/Giving Tours | <input type="checkbox"/> Event Assistant (Greeter, Ticket Sales, etc) |
| <input type="checkbox"/> Administrative Office Support | <input type="checkbox"/> Event Subcommittee Leader |
| <input type="checkbox"/> Genealogy / Research | <input type="checkbox"/> Grant Writing |
| <input type="checkbox"/> Gardening / Landscaping | <input type="checkbox"/> Photography Documentation of Monuments, Mausoleums & Landscape |
| <input type="checkbox"/> Public Relations Support | <input type="checkbox"/> Web / IT Support |
| <input type="checkbox"/> Other: _____ | |

What are the most common days/times of availability? Please note that times vary based upon the specific programs and events. Please check all that apply.

_____ Weekdays: _____ Morning _____ Afternoon _____ Evening
 _____ Weekends: _____ Morning _____ Afternoon _____ Evening

- Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Are there any months that you may not be available? _____

Are you able to donate at least 40 hours of volunteer time during the coming year? Yes No

Why do you want to volunteer at Forest Lawn? _____

What is your current occupation? _____ **Previous** _____

Please attach a resume or summarize your education (degrees awarded) and professional experience.

Please list any special skills/talents or physical limitations that we should be aware of.

Please list previous volunteer experience._____

Have you ever been dismissed from another volunteer program? Yes No

I certify that all information provided is true. I understand that any false statement made herein is sufficient reason for rejection of this application or termination of subsequent volunteering regardless of date of discovery. I authorize Forest Lawn to investigate all statements made in my application material. I authorize such education institutions and employers and others (and their agents or employees) to respond to questions concerning information given in this application material and I further release from liability such former employers, institutions, or persons providing such information to Forest Lawn.

I understand this volunteer position may be terminated at any time by either party for any reason at all. I will submit to a review of my performance after the first three months of volunteering and annually thereafter or as requested by my supervisor.

I will attend all relevant training sessions, and will read and abide by all Forest Lawn policies and procedures.

I agree to allow Forest Lawn to use photographs and/or videos of my participation in any program for promotional or other purposes.

I attest that no offer of compensation, benefits, or future employment is included with this position.

Further, I agree to hold as absolutely confidential, all privileged and/or sensitive information, which I may obtain directly or indirectly, concerning Forest Lawn, its visitors, staff, and other volunteers.

Signature _____

Driver's License #/ State . _____ Birthday _____

REFERENCES: Please list two non-family references.

1) Name _____

Address _____

Home Phone _____ Work Phone _____

2.) sName _____

Address _____

Home Phone _____ Work Phone _____